

Chartiers Township Parks Department

Rental Fee Schedule 2024

Banquet Hall

(activity room, conference room not included)

Weeknights – Monday – Thursday:

- | | |
|-----------------------------|---------------------------|
| 1. (4 Hour)-\$375 | (Whole Day)Resident-\$750 |
| Non-Resident (4 Hour) \$450 | Non-Resident-\$850 |
| 2. Non-profit 50% | Applicable Rental Fee |

Weekends, Friday – Saturday

1. Resident-\$900 Non-Resident-\$1,100

Sundays will have a discounted rate due to not being available until 2pm.

Resident-\$450 Non-Resident-\$550

Alcohol Beverage Consumption Permit Fee: \$30 + if consuming after 6pm must hire a constable at additional cost for their entire event. **Steven Pitzarella can be contacted at 724-350-7936 or via email at pitzauto@comcast.net**
Please provide proof of booking to parks@chartierstwp.com.

Additional Add Ons

1. Set Up/Tear Down Fee: \$300
2. Activity Room: \$75
3. Conference Room: \$20
4. Kitchen (using to cook): \$100
5. Alcohol Beverage Consumption Fee: \$30
6. Weddings and events (exceeding 6pm) with alcohol being served requires the presence of a constable during your entire event. 4-hour minimum charge. Proof of purchase required directly to the constable.
7. Additional Set Up Time Fees: Day/Night prior: \$200 for 4 hrs. Additional hours \$25 per hour
8. Mandatory Damage Deposit: \$300 (This is required to hold your rental date) +cost of damage repair if greater than this amount.
9. Complementary Use Damage Deposit: \$500+cost of damage repair if greater than this amount
10. Holiday Premium Rental Rates: additional \$100/hour
11. \$100 per hour or part thereof for rentals that extend past the 11:30 pm facility close time that will be deducted from the renter's security deposit.

d. All rentals cannot exceed an 11:30 pm departure and must vacate the premises following their event. Should this requirement not be met, renter forfeits their damage deposit.

d. Arnold Park Gazebo

1. Add on to a Community Center Rental: \$50

2. Stand- Alone Rental: \$100

TWELFTH: False Alarm Fees

- a. First (1) through fifth (5) false alarm: No Charge and a written warning after the third (3) false alarm of the applicable service charges for continued false alarms in excess of five (5) per calendar year as provided for in this article.
- b. Sixth (6) through tenth (10) false alarm in a calendar year: \$50 each
- c. Eleventh (11) through fifteenth (15) false alarm in a calendar year: \$75 each
- d. Sixteenth (16) through twentieth (20) false alarm in a calendar year: \$100 each
- e. Twenty-first (21) and subsequent false alarms in a calendar year: \$150 each

THIRTEENTH: Contractual obligation and/or agreement with vendors and other parties previously approved by the Board of Supervisors shall remain in full force and effect unless specifically terminated by The Board of Supervisors.

FOURTEENTH: Any resolution or part of any resolution conflicting with this resolution is hereby repeated insofar as it conflicts with the provisions of the resolution herein.

Pavilion Rentals

- 1. **Allison Parkette**
 - a) Residents: \$100
 - b) Non-Residents: \$125.00
 - c) Security Deposit: \$50.00
- 2. **Arnold Park**
 - a) Residents: \$100
 - b) Non-Residents: 125
 - c) Security Deposit: 50.00

ADOPTED and ENACTED THIS 2nd DAY OF JANUARY, 2024

Commonly Asked Questions:

Tables?

21 72in round tables – seat 8-10 each (8 recommended)

12 8ft banquet tables.

Setup?

Renters are responsible for setting up for their event. If they would like the Community Center Staff to set up and/or tear down, they must fill this out on their contract and pay a separate fee for this item.

AV Equipment? (Available in Banquet Room only)

2 wireless microphones

Projector screen/projector with VGA port

Audio cable plug option in banquet room

It is highly recommended that the renters planning to use the projector bring their laptop well in advance of their event. Not all equipment is compatible. Apple products not recommended.

Please contact a Community center employee at 724-350-6581 to schedule an appointment prior to your rental.

Alcohol?

Renters are permitted to bring alcohol into the facility at additional cost (\$30 for alcohol permit added onto rental price). If they are serving after 6pm, they will be required to hire a constable. CTCC provides a specific contact. Only the CTCC contact is permitted to be used. CTCC constable will charge his own rates and determine based on the number of attendees how many constables are needed. On average 1 constable is \$20 per hour with a 4 hour minimum, larger events will require more than 1. Renter must provide proof of constable booking.

Damage Deposit?

\$300 security damage deposit required for each event. It is kept, uncashed, with the renters' contract and mailed back after the event provided the space is returned in the same condition it was received.

Damage?

In the rare occurrence of damage, CTCC must document it with photographs and narrative. It must be sent to Parks Director to determine whether we will keep the damage deposit check. CTCC will deposit the whole \$300 check and refund any excess amount after repairs are made. If damage / clean up costs exceed \$300, the renter will be responsible for the additional cost.

Cleaning?

CTCC provides each renter with a cleaning checklist for after their rental. Rentals are most often required to stack and put away chairs (use the chair dolly), take out the garbage, and remove any decorations/food/excess debris on floor. Floors must be mopped and kitchen clean if using.

Decorations?